

CORRUPTION (PUBLIC ETHICS) MONITORING FORM (IGI A-2)

<i>FOR OFFICIAL USE ONLY</i>	
File #	_____
File name	_____
Received on:	_____

1. Monitoring Information Submitted by:

Name of monitoring organization/ person	Name of Country/Focal Integrity Team (ie. FIT-Zimbabwe)	Date

2. Source person(s) or agency

Name of source person(s) or agency	Source person's relation to event: (e.g. victim, witness, whistle-blower, concerned citizen, journalist, investigative agency)
Does the source person agree for his name to be publicly disclosed? (Yes or no) Please explain to him/her full implications of disclosing name or personal particulars.	

(If more than 1 source, please add tables)

3. Event Information

Location of the event: <i>(Please give as much detail as possible about place and time i.e. where, when, what)</i>

Summary description of event (Including total number of people involved, amount of money or size of public land or property stolen, the strategy employed, for how long the vice has been going on undetected or ignored): <i>(Please do not exceed space provided. If required, please attach a separate narrative to this form, in addition to this summary)</i>

--

The corruption occurrence(s) may have been manifested in a number of vices listed below (*Please select the applicable malfeasance from the list below*)

Corrupt Act	Tick	Date
Bribery		
Embezzlement of funds		
Looting of public property/land grabbing		
Money laundering		
Theft or attempted theft		
Complicity/laxity/cover-ups		
Conflict of Interest		
Tax evasion		
Extortion		
Fraud/forgery		
Pay-offs		
Impersonation/false pretences		
Gratuities and gifts		
Wastage/Misuse of resources, facilities, funds		
Staff harassment/threats/intimidation		
Sexual exploitation		
Denial of access to public services		
Discriminatory practices		
<i>Other (specify)</i>		

4. Individual information - Person(s) negatively affected by the malpractice

Name of person <i>(and nickname, if available)</i>		Age:	Sex:	Marital status:	
			M	Single	
			F	Married	
				Divorced	
				widowed	
Place of residence (country, region, district, settlement, town, village)					
Social class i.e. occupation, education, job seeker					
Nationality		Tribe/Clan		Political affiliation, if any	
Other relevant identity information					
Which categories does this person fall into?					
ordinary resident/citizen	<input type="checkbox"/>	unemployed	<input type="checkbox"/>	civil servant	<input type="checkbox"/>
IDP/refugee	<input type="checkbox"/>	uneducated	<input type="checkbox"/>	prisoner	<input type="checkbox"/>
disabled	<input type="checkbox"/>	ethnic/religious minority	<input type="checkbox"/>	businessman/investor	<input type="checkbox"/>

(If more than 1 person is negatively affected, and individual details are relevant, add tables. You may also choose to use a separate form per person, or complete the group section below)

4A. Group information *(please use this when individual identities are not relevant for documenting the corruption case)*

Description of group					
Other relevant identity information: (e.g. Ethnicity, nationality, religion, professional occupation)					
Place of residence (country, region, district, settlement, town, village)					
Do group members fall into any of these categories? (please tick as many as possible)					
general public/tax payer	<input type="checkbox"/>	employee	<input type="checkbox"/>	ethnic/religious minority	<input type="checkbox"/>
IDP/refugee	<input type="checkbox"/>	public officials	<input type="checkbox"/>	prisoner	<input type="checkbox"/>
disabled	<input type="checkbox"/>	woman	<input type="checkbox"/>	child	<input type="checkbox"/>
Group breakdown by number, age and sex(if known).					
Female children:	Male children:	Female adults:	Male adults:		

5. Suspected corruptible individual(s)

Name of the person (e.g. known names, unknown, nickname)			
Identity information: (e.g. place of residence, nationality, profession, name of department or company he works for, rank, the specific tasks he is supposed to officially execute) <i>(please mention as much detail as possible, indicating the quality of data)</i>			
Relation between suspected individual and the deprived country or people			
resident	<input type="checkbox"/>	Investor/businessman	<input type="checkbox"/>
citizen	<input type="checkbox"/>	Anti-corruption officer	<input type="checkbox"/>
Civil servant	<input type="checkbox"/>	Media personality	<input type="checkbox"/>
politician	<input type="checkbox"/>	consultant	<input type="checkbox"/>
Other:		No known link	<input type="checkbox"/>
		foreigner	<input type="checkbox"/>
		Relative or associate of politician/civil servant	<input type="checkbox"/>
		Military/police officer	<input type="checkbox"/>

(If more than 1 alleged perpetrator is involved, and individual details are relevant, add tables. You may also choose to complete the group section below, or use a separate form per alleged perpetrator)

5.1.2 Group of Corruption Suspects

Name and/or description of group
Identity information: (e.g. Ethnicity, nationality, religion, professional occupation)
Other relevant information:

5.2 Further Information about Suspected person(s)

Is (are) suspected person(s) affiliated with a group/authority?			
military	<input type="checkbox"/>	police	<input type="checkbox"/>
Judiciary	<input type="checkbox"/>	organized criminal group	<input type="checkbox"/>
parliament	<input type="checkbox"/>	Political party	<input type="checkbox"/>
Other:		religious group	<input type="checkbox"/>
		ethnic group	<input type="checkbox"/>
		head of state	<input type="checkbox"/>
Please briefly describe possible trends: (E.g. criminal or administrative lapses, political or religious, one-off or systematic, indiscriminate or targeted, ethnic or gender based)			
Is type of corruption likely to repeat itself?			

--

6.0 Intervention

6.1 Actions taken to date:

Action by Person(s) affected by the corrupt behavior
Action by Authorities: (e.g. religious leaders, police, anti-corruption agencies, the courts)
Action by Other: (e.g. civil society, media, donors, international community)

6.2 Planned further actions:

Action by Person(s) affected by the corrupt behavior
Action by Authorities: (e.g. religious/traditional leaders, police, anti-corruption agencies, the courts)
Action by Other: (e.g. civil society, media, donors, international community)

6.3 Conclusions and Recommendations

Briefly state your conclusions and recommendations for this case. Also indicate relevant security and confidentiality aspects.

7.0 Evidence

Evidence (where applicable) Please tick evidence attached					
Signed statement of whistle-blower(s)	<input type="checkbox"/>	Signed statement of the witness (es)	<input type="checkbox"/>	Signed statement of the suspected corrupt people (s)	<input type="checkbox"/>
Newspaper cutting(s)	<input type="checkbox"/>	Recordings/tapes/conversations	<input type="checkbox"/>	Photos/ TV footage/ clips	<input type="checkbox"/>
Court records/police records	<input type="checkbox"/>	Receipts/correspondences/minutes/files	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>
Include the reference numbers of each of the pieces of evidence e.g. Event-Place-month-year-Evidence Number (1, 2, 3 etc)					